



CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Jan Crocker
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To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

Members are summoned to attend a meeting OF PENNARD COMMUNITY COUNCIL VIA ZOOM on 15th October at 7.00pm. (Press & Public are invited to attend via Zoom contact Clerk for passcode)

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

Join Zoom Meeting
<https://us02web.zoom.us/j/81040173192>

AGENDA

Apologies for absence

Declarations of interest

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

- 1) **Minutes of the Full Council Meeting held on 14th July 2020**
Accuracy and approval
- 2) **Minutes of the Planning Committee Meeting held on 10th Aug 2020**
To ratify acceptance made at Planning meeting held on the 8th October
- 3) **Minutes of the Planning Committee Meeting held on 25th August 2020**
To ratify acceptance made at Planning meeting held on the 8th October
- 4) **4) Minutes of the Full Council Meeting held on 23rd September 2020**
Accuracy and approval
- 5) **Minutes of the Covid 19 Sub Committee meeting held on the 5th Oct 2020**
Accuracy and approval
- 6) **Minutes of the Planning Committee meeting held on the 8th Oct 2020**
Accuracy and approval
- 7) **Minutes of the Finance and Employment Committee meeting held on the 8th Oct 2020**
Accuracy and approval
- 8) **Finance and Employment**

- a) To approve payments for Oct 2020
- b) To note closing balances Sept 2020
- c) To note Quarter 1 Figures recommended by Finance and Employment Committee
- d) To note Quarter 2 Figures recommended by Finance and Employment Committee
- e) To agree finance movements identified during review.
- f) To note successful claim for loss of income
- g) To note Community Foundation Wales grant application success.
- h) To agree increase to Bright pay subscription to accommodate additions.

9) **Admin**

- a) To appoint representative to the Charity Committee
- b) To appoint representative for Parish Hall Committee
- c) To appoint additional Councillors to Planning Committee
- d) To appoint Vice Chair to Planning Committee
- e) To appoint Chair of Field Committee
- f) To agree timetable for Councillor vacancy notice/procedure
- g) To agree to purchase Remembrance Day Wreath
- h) To note Covid secure Community pumpkin/scarecrow parade
- i) To agree plenary powers to Covid 19 sub-committee for Christmas celebrations.
- j) To Note Notice Board Planning application approval
- k) To Agree Supplier of Notice Board for Kittle Green
- l) To Agree Contractor for Installation of Kittle Green Notice Board

10) Planning

To agree recommendation from Planning Committee on consultation for new AONB design guide supplementary planning guidance.

11) **Burial Ground**

- a) Update on Burial Ground matters
- b) Update on ongoing ground maintenance.
- c) To agree renewal of contract for Burial Ground Lamp post with SSE.

12) **Field**

- a) Update on Field matters
- b) To agree to work with County Councillor to add to playground facilities.

13) **Environment**

- a) Update on Environment matters
- b) To agree to apply for Green Path funding through Sustainable Development Fund.
- c) To agree recommendation from Environment Committee to apply for TNL Capital Development Grant for Community Hub
- d) Update on Covid secure Community Christmas celebrations

14) **Hall**

- a) To agree contractor to conduct Covid 19 risk assessment for hall.

15) **Updates from Swansea Council**

- a) Cllr. Lynda James including update on Traffic parking and littering
- b) Any other matters arising for discussion (any decisions required will be made at a future meeting).
- c) To discuss anonymous letter of complaint regarding local business and potential community safety issue

16) **Correspondence**

- a) Issues raised by members of the community to Clerk and Council.

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

17) To agree final draft of Contract of Employment for Employee 3 following discussion with Employee as recommended by the Finance and Employment Committee.

18) To agree payment of overtime hours to Employee 2 as recommended by Finance and Employment Committee

19) To agree temporary Contract for Employee 4 from Dec 1st and during pandemic situation.



**Jan Crocker
Clerk
9 Oct 2020**